**Space** | **External** | **Internal** | **Unit** | **Minimum Time**  
---|---|---|---|---  
Lerner Health and Wellness Center  
4th Floor Gym | $170.00 | $170.00 | Per hour | 2 Hours  
3rd Floor Gym | $170.00 | $170.00 | Per hour | 2 Hours  
Mezzanine Level & Track | $170.00 | $170.00 | Per hour | 2 Hours  
Multipurpose Studio | $170.00 | $170.00 | Per hour | 2 Hours  
Conference Room | $170.00 | $170.00 | Per hour | 2 Hours  
Varsity Place | $170.00 | $170.00 | Per hour | 2 Hours  
Pool | $170.00 | $170.00 | Per hour | 2 Hours  
West Hall Multi-Use Studio | $170.00 | $170.00 | Per hour | 2 Hours  

**Additional Expenses**  
Management Fee | $170.00 | $170.00 | Per Event Day  
Housekeeping | $42.00 | $42.00 | Per hour | 2 Hours  
University Police | $43.80 | $43.80 | Per hour | 4 Hours  
GW Electrician | $42.00 | $42.00 | Per hour | 2 Hours  
Life-safety Technician | $42.00 | $42.00 | Per hour | 2 Hours  
Officials/Referees | $21.00 | $21.00 | Per hour  
Group Fitness Instructor | $46.00 | $46.00 | Per hour  
LHWC Event Staff | $16.00 | $16.00 | Per hour | 2 Hours  
LHWC Lifeguard | $16.00 | $16.00 | Per hour | 2 Hours  
LHWC Building Staff | $62.00 | $62.00 | Per hour | 2 Hours  
LHWC Logistics Staff | Cost varies with the needs of each event. All set-up and breakdown fees are the responsibility of the client.  
Audio | Staging and other equipment not available in-house.  
Laptop + WiFi | $105.00 | $105.00 | Per Event Day  
IPOD Connection | $20.00 | No Fee | Per Event Day  
LCD Projector | $50.00 | No Fee | Per Event Day  
LCD Projector & Screen | $60.00 | No Fee | Per Event Day  
In-room Screen | $20.00 | No Fee | Per Event Day  
Floor Covering + Tape | $190.00 | $190.00 | Per Gym Floor  
Extension Cord | $5.00 | No Fee | Per Event Day  
Power Strip | $5.00 | No Fee | Per Event Day  
Portable Sound Package | $75.00 | $75.00 | Per Event Day  
Podium | $30.00 | No Fee | Per Event Day  
Stanchion | $10.00 | No Fee | Per Event Day  

**Equipment**  
Various sporting equipment can be signed out at the Equipment Desk on the lower level of LHWC.  

**Catering**  
No exclusivity – caterer must be approved by Campus Recreation.

*Rentals and costs are subject to change. Staffing depends on the details of each event. Proof of insurance may be required.*

- We accept Visa/MasterCard, GWworld Card, cash/check and GW departmental journal transfer for payment.
- University departmental journal transfers is the “preferred” method of payment.
- Checks should be made payable to ‘The George Washington University’.
- Payments should be coordinated with the Cory Matthews Parker Assistant Director of Scheduling & Special Events, and brought to the Campus Recreation Office on the 2nd floor of the Lerner Health and Wellness Center.