Graduate Assistant: Personal Training and Facilities

General Job Description
Lerner Health and Wellness Center Graduate Assistants will have the opportunity to gain practical experience in all aspects of recreation facility management. All graduate assistants will work a minimum of 20 hours per week with the responsibility of managing the 189,000 sq. ft. Lerner Center and promoting health, wellness and recreation to the GW students, staff, and faculty. This is a 10-month appointment with the opportunity for summer employment.

Qualifications & Preferred Work Experience
The Personal Training and Facilities Graduate Assistant should be a highly motivated team player who will have the primary responsibility of assisting with the supervision of the Personal Training program and staff. The ideal candidate should possess a strong background and interest in the field of Exercise Science with one or more certifications through a highly recognized professional organization (ACE, AFAA, ACSM, NSCA, or NASM). This position requires a strong leadership capability, and a high level of expertise as a personal trainer. The ideal candidate will be proficient in personal training. Applicants must be accepted into a Masters program at The George Washington University.

Responsibilities:

- Assist the Assistant Director for Fitness & Wellness with the ongoing administrative needs of the Personal Training program
- Assist with the organization, maintenance, and ordering of equipment for the Personal Training spaces
- Assist with hiring, training, development, and evaluation Personal Trainers
- Assist with planning and teaching of the Personal Trainer Preparation course offered for credit
- Communicate with clients and personal trainers according to their needs, schedules, and abilities
- Field all incoming requests for Personal Trainers and match clients up appropriately
- Serve as a Personal Trainer and TRX Boot Camp instructor; maintain one personal training client, and one TRX class at all times
- Maintain current status on all certifications
- While acting as Manager on Duty, assist the Operations Manager as the point of contact for the facility for all daily operations and safety & security issues. This includes inspecting and monitoring of the facility, following the building schedule, as well as enforcing all established policies & procedures
- Supervise student employees, mediate disagreements, and resolve conflicts
- Take an active role in training and evaluating student employees under your supervision
• Work closely with the Operations Manager on any facility maintenance issues, to include leaks, damaged equipment or any unsafe conditions
• Assist in the implementation of the emergency action plan for weather, structural, and medical emergencies

Requirements
• Graduate Assistants are required to work 20 hours per week and will be paid approximately $10,000 plus tuition waiver
• This is a 10-month appointment
• Graduate Assistants will also be required to attend regularly scheduled staff meetings, and perform other related duties as assigned
• Graduate Assistants have an opportunity to earn additional money through Personal Training, teaching Group Fitness classes, officiating Intramural Sports, working Athletic Department events, or additional Campus Recreation programming

To apply for this position, please email a cover letter, resume, and list of references to:

GW Campus Recreation reserves the right to modify this description if necessary
Please include your undergraduate GPA and relevant admissions test score(s) on your resume
Applicants must be accepted into a graduate program at The George Washington University.
View admission requirements by program

To apply for this position, please email a cover letter, resume, and list of references to:

HWCJobpost@gwu.edu

For Additional Information, contact:

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Applications should be submitted by March 10, 2018.